



Responding to incidents involving Drugs (Links with Drug Education policy)

As clearly outlined elsewhere in this guidance, South Gloucestershire LA and DfCSF policy states “Evidence of drug use by a pupil, or possession of a substance should not necessarily result in automatic exclusion. Each incident will be assessed. Different responses, will be appropriate to different levels of involvement”.

Event	Legal Position	Action	Record all decisions throughout the process and monitor the outcome for the pupil and school effectiveness of policy and community. Review practice.	Relevant Contacts
<p>1. Drugs or paraphernalia found on school premises</p>	<ul style="list-style-type: none"> ▪ It is against the law knowingly to allow premises to be used for production, consumption or dealing in substances. 	<p>Record all decisions & monitor all outcomes. Review policy & practice as necessary</p> <ul style="list-style-type: none"> ▪ Remove drug / paraphernalia ▪ Temporarily store drug securely in a designated place (do not dispose of substance yourself) ▪ Record the details with a witness present. ▪ Inform headteacher or designated member of staff, who will begin further investigation ▪ Inform LA School Drug Advisor ▪ If illegal: Notify police immediately to arrange collection or disposal and the LA School Drug Advisor ▪ If legal: Alcohol, tobacco or medicines can be returned to the parent or carer or the drug can be disposed of safely. 		<p>Needles/syringes disposal -South Glos Council Street Care Helpdesk Number 01454 868000</p> <ul style="list-style-type: none"> ▪ Safer South Gloucestershire Young Peoples Drug and Alcohol Service A response will be undertaken within 72 hours <ul style="list-style-type: none"> ➢ School Drug Advisor 01454 868764 ➢ Young Persons Drug Worker 01454 868763 ▪ Police 01275 818181 for your local community officer. ▪ South Gloucestershire Press Office (01454 863890/1).
<p>2. Pupil is found in possession of and or supplying an unauthorised substance</p>	<ul style="list-style-type: none"> ▪ It is illegal to search a pupil or their personal property without consent. ▪ There is no legal obligation to divulge a pupil's name. ▪ Schools have responsibilities in loco parentis ▪ Follow child protection guidelines, 	<p>All of the above plus</p> <ul style="list-style-type: none"> ▪ Inform parent/carer if appropriate and does not place the child at risk. ▪ Identify the needs of those involved, making a careful assessment of all the circumstances. ▪ Complete CAF request for service. 		<ul style="list-style-type: none"> ▪ Safer South Gloucestershire Young Peoples Drug and Alcohol Service A response will be undertaken within 72 hours <ul style="list-style-type: none"> ➢ School Drug Advisor ➢ Young Persons Drug Worker ▪ Education Welfare Officer. ▪ School Health Nurse. ▪ Social Services: Child Protection ▪ Connexions PA Kingswood: Filton: ▪ Police.

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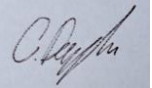

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<p>3. Pupils under the influence of a drug (including misuse of a medicine)</p>	<ul style="list-style-type: none"> ▪ As detailed in point 2. 	<p>Record all decisions & monitor all outcomes. Review policy & practice as necessary</p> <ul style="list-style-type: none"> ▪ Medical emergency – Call for medical help/ambulance and follow first aid procedure until help arrives. ▪ No medical emergency – keep pupil calm and under observation. If intoxicated consider asking parent/carer to collect child ▪ Ensure safety and well-being of other pupils e.g. onlookers <p>And follow all action as detailed in points 1 and 2</p>		Record all decisions throughout the process and monitor the outcome for the pupil and school effectiveness of policy and community. Review practice.	<ul style="list-style-type: none"> ▪ Safer South Gloucestershire Young Peoples Drug and Alcohol Service A response will be undertaken within 72 hours <ul style="list-style-type: none"> ➢ School Drug Advisor ➢ Young Persons Drug Worker ▪ Connexions PA Kingswood: Filton: ▪ Education Welfare Officer. ▪ School Health Nurse. ▪ Social Services: Child Protection ▪ Clouds Parents/Carers Support Group: ▪ Police: ▪ South Gloucestershire Drug and Alcohol Service for adults:
<p>4. Disclosure of drug use</p> <p>(a) pupil's own drug use</p> <p>(b) parent's/ carer's concern about their child's drug use.</p> <p>(c) parent's/ carers' drug use</p>	<p>(a)&(b) Schools have responsibility in loco parentis.</p> <p>Follow child Protection</p> <p>(c) No legal obligation to inform anyone. However, please follow child protection guidelines if concerned</p> <p>If information is about use on the school premises, school will not be able to allow that action to continue.</p>	<p>Consider actions within points 2 & 3 above as necessary</p> <ul style="list-style-type: none"> ▪ Offer further advice / information. ▪ Further action may not be necessary for all disclosures eg smoking. Consider whether drug use could be problematic or indicate other problems requiring further actions. ▪ Consider issues of confidentiality. 			Record all decisions throughout the process and monitor the outcome for the pupil and school effectiveness of policy and community. Review practice.

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Event	Legal Position	Action		Relevant Contacts
<p>5. Illegitimate sale/supply of drugs (legal or illegal) in the school vicinity.</p>	<ul style="list-style-type: none"> • There is no legal obligation to inform police but not to do so may be counter productive. 	<p style="text-align: center;">Record all decisions & monitor all outcomes. Review policy & practice as necessary</p> <ul style="list-style-type: none"> • If suspected to be illegal schools should decide whether to inform the police. • If alcohol, tobacco or solvents, inform the police and/or trading standards officers. • Inform head teacher or designated member of staff who will begin further investigation. • Inform other staff, LA or Local Authority and parents/carers if appropriate. • Record all decisions as in points above. 	<p>Record all decisions throughout the process and monitor the outcome for the pupil and school effectiveness of policy and community. Review practice.</p>	<ul style="list-style-type: none"> ▪ Safer South Gloucestershire Young Peoples Drug and Alcohol Service A response will be undertaken within 72 hours <ul style="list-style-type: none"> ➢ School Drug Advisor ▪ Police: <p>South Gloucestershire Press Office</p>

Signed CoG:		Name: Chris Douglas	Ratified Date: T4 2022/23
Signed Head:		Name: Anna Martin	Review: T4 2025/26