



Christ Church C of E Infant School
Minutes of Full Governing 10th February 2021 @ 6pm

Governors: Belinda Stowe, Amelia Gould, Anna Martin, Paul Graham, Chris Douglas, Robin Butcher, Jacky Wood, Julie Wilkins, Gareth Jones, Belinda Stowe, Sheryl Stenner, Jo Vickery, Charlotte Munday, Jenny Falco, Amanda Bowden

Absent: Sheryl Stenner, Jo Vickery, Jacky Wood

Clerk: Laura Jones

T3 Courage

<p>43/20 Opening Prayer</p> <p>BS led the team in the value of the term which is courage which has been much needed in the current circumstances and having to change the learning style in an instant. Talked about courageous people inspiring others such as Captain Tom. Referred to the bible story of David and Goliath. Governors need to seek and inspire courage to others. BS then led the Governors in prayer.</p>	
<p>44/20 Welcome</p> <p>Welcomed everyone. Also welcomed Amanda to her first meeting as new Foundation Governor, and Laura to her first FGB meeting as Clerk.</p>	<p>Please ensure apologies are sent to the Clerk and Chair to be accepted.</p>
<p>45/20 Apologies</p> <ul style="list-style-type: none"> ○ Jo ○ Sheryl (family emergency and stepping down as chair of S&C) 	
<p>46/20 Governor Membership</p> <p>Julie and Jackie’s current terms are due to end in March. Understanding is Jackie would like to continue, and Julie confirmed she would like to continue.</p> <p>Paul queried Associate Governor – Governorship ended in November 2020, but not formally extended for 3 years. Confirmed he would like to continue as a full Governor rather than an associate.</p>	<p>Clerk emailed Governor Services</p>
<p>47/20 Declaration of Pecuniary Interests</p>	

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None	
48/20 Late Items Safeguarding Action Plan	
49/20 Approve Minutes Confirmation minutes from the last meeting have been approved.	Sent to Governor services.
50/20 Chairs Report Governor recruitment: formally welcomed Amanda and Governors introduced themselves, roles within the Governing board, and links to the school. Training regarding Ofsted: detailed what Governors should expect so they can be prepared as and when it happens. Many interruptions due to COVID-19 and are prioritising schools where there are concerns and risks. Mindful we have lots of new Governors who have not been through Ofsted before. Due to be done in the future on a Governor development day but can start discussing smaller plans in the various committees, and on agendas. Governor: Google document has been started with a set of questions we had got given as part of that training, as a starting point and can gather the evidence in there so we've got that to hand. Brilliant term, congratulated Head after the recent visit from the school improvement advisor and midyear appraisal. Feedback is school is going over and above during COVID-19, and this is being verified from various channels. Governor development plans will be discussed at a future meeting due to different priorities at present.	
51/20 Heads Report Talked about the team exceeding expectations and pride in staff throughout the term and trying to keep everything as "normal" as possible which meant seeing some incredible things happening, such as the school improvement review. Also thanked parents for the support and from the wider community. Attendance is good and pleased with the number of vulnerable children that are in school. Able to support families and remote learning has gone brilliantly. Staff have been able to turnaround the way of working quickly and efficiently, whilst teaching in their usual way. Remote learning aimed at most vulnerable and engagements been high, managed to support issues with devices. Much more positive picture in terms of behaviour. Due to work from a teacher, challenging behaviour has been turned around and this makes for a much	

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<p>calmer school. Firm, clear, and consistent approach, and clearer with the expectations for children and parents.</p> <p>Staff wellbeing – staff all look out for each other, hope that staff feel appreciated and cared for, and wellbeing is as good as it could be under the current circumstances. Have also considered the wellbeing of parents and children.</p> <p>Y2 writing is still a concern as discussed at S&C, and most affected as not at school from March – July. If the school come back in a staggered way hoping the Government will allow catch up funding.</p> <p>School Improvement Review: The visit went well which is testament to the fact staff wellbeing must be good. They were able to see into the heart of the school and various teachers talked about their subjects and all took it seriously.</p> <p>Safeguarding – annual report sent to Governors. Wellbeing will now be added into this. Gives an overview of safeguarding numbers and training. Meetings to be set up between Head and Governor. Audit had to be filled out for the local authority.</p> <p>Governor: It was mentioned in the report about doing a staff wellbeing survey?</p> <p>Confirmed this has already been done – not got all the results yet, but so far these look good, and added in questions about the management of COVID-19 and how staff thought this had gone. Results will be shared once collated.</p> <p>Staff Governor: From a staff perspective wellbeing seems incredibly good and we could not have done this any better. Wanted to ensure the children at home and school get the same quality education, which was a concern at the beginning, but now in a good routine and everything is as good as it can be in the circumstances.</p> <p>Governor: Confirmed our role as Governors is to verify and sense check anything we get told from school and another couple of sources, so feedback like the above is useful so we can back this up. Has everyone had their wellbeing days?</p> <p>Head confirmed she has, taken advice from another that this is good role model behaviour for other staff, another staff member confirmed theirs had been taken. DH confirmed school is invested in staff's wellbeing.</p> <p>Governor: Those who care for other so often fail to care for themselves so think this is a fantastic idea and important.</p> <p>Safeguarding: Went through the audit checklist and plan going forwards, met with SBM and went through centrals records. This will be discussed with Head every term and SBM every other term.</p>	
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<p>52/20 Policy Review</p> <p>Delegation Matrix: Row 11 – should be FGB rather than single Governor. Row 83 and 84 - lists sub committees but not specific ones. To be amended to S&C.</p> <p>Online Safety Policy 2021</p> <p>Remote Learning Policy CCI 2021</p>	<p>Emailed SBM to amend delegation matrix.</p>
<p>53/20 Committee Feedback: FS&P</p> <ol style="list-style-type: none"> 1. Application for lottery funding, confirmed this had once again been rejected. 2. SBM reports show budgets were roughly tracking as expected. Only concern is around COVID-19 and complications with sickness cover and what the insurance policy does not cover in terms of absence. 3. SFVS have been completed, actions to be summarised but compared to last year the data is the same or gone up slightly with how we rank as a school to positive. Will be discussed in the next FS&P meeting in March for ratification. 4. Safeguarding audit – which we have already covered 	
<p>54/20 Committee Feedback: Ethos</p> <p>Anna’s report clearly demonstrated achievements in the areas we have been focussing on:</p> <ol style="list-style-type: none"> 1. Collective Worship – both live and recorded of excellent consistent, 2 or 3 times a week. Over and above what most schools are offering. Provides unity and normality. 2. Spirituality and reflection in daily life – Deputy Head has led a staff meeting on developing reflection areas in class and preparing for the next value of Perseverance, continuing well from Courage. Outcome is staff are feeling more confident and engaged, something we have been working towards for some time. 3. Links between church and school have been maintained well – curate Aidan doing a CW per term, recorded in church, also BS and JV. CAP supporting 5 families with food, and several hampers provided at Christmas. Reflecting on “heart art” last time. 	

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<p>“The schools strength lies in the strong ethos and values that are promoted and lived by the Head, supported by the Deputy, which has enabled the cohesive and committed team to work together and contribute individually”. A fabulous summing up of how it is going.</p>	
<p>55/20 Committee Feedback: S&C</p> <p>We heard and saw clear evidence of:</p> <ol style="list-style-type: none"> 1. Good quality remote teaching (own teachers not using other resources), including teachers wanting to do extra by recording lessons on their curriculum areas, high levels (measurable) of engagement from children. Y2 writing is identified as something to focus on when children return to school. 2. PP and SEN progress being carefully monitored and with a positive approach to overcoming all extra obstacles to learning in lockdown are being addressed. 3. Balance of wellbeing of everyone alongside aspiration to do the best possible. <p>All our conclusions are confirmed by Joy Donovan SIA that the school is doing outstandingly well in incredibly challenging times</p>	
<p>56/20 Governor Course/Commitments:</p> <p>Sheryl is happy to keep co-ordinating governor training.</p> <p>Noted we should check training tracker in each of the committees regarding training courses.</p> <p>Paul staying on as Governor, and Robin stepping up.</p>	
<p>57/20 AOB</p> <p>Safeguarding action plan has been covered.</p> <p>Usually look at the governor development plan in more detail by this point which is how governors support and challenge the school. Does not feel like the right time, but not dropped off the radar. Hopefully by term 5/6 we can start to look at this.</p> <p>Meeting frequency and structure to be reviewed</p>	
<p>58/20 Date of Next meeting: 24.03.21</p>	
<p>59/20 Total Time: 80 minutes Meeting Closed: 19:20</p>	

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List of abbreviations used in Governors Minutes

ARE- Age Related Expectation
BME – Black Minority Ethnic
CPD – Continual Professional Development
DHT – Deputy Head Teacher
EYFS- Early Years Foundation Stage
EWO – Education Welfare Officer
FGB – Full Governing Body
FSM – Free School Meals
GD- Greater Depth
GLD – Good Level of Development
HLTA – Higher Level Teaching Assistants
HT – Head Teacher
LAC – Looked after children
KS1 – Key Stage 1
PP- Pupil Premium
PSHM- replacing SEAL
PPA – Planning, Preparation and Assessment
RACI- Responsible Accountable Consulted Informed
SIA – School Improvement Advisor
SIP – School Improvement Plan
SEF – Self Evaluation Form
SEN – Special Educational Needs
SENCO – Special Educational Needs Coordinator
SFVS- Schools Financial Value Standard
SIA – School Improvement Adviser (used to be SIP)
SIP- School Improvement Plan
SIAMS – Statutory Inspection of Anglican and Methodist Schools
SBM- School Business Manager
SGC – South Gloucestershire Council
SLT – Senior Leadership Team
SMSC – Spiritual, Moral, Social & Cultural
T followed by a number – Term 1/2/3/4/5 or 6
TA – Teaching Assistant
Y – Year followed by R (Reception) 1 or 2

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