



CCI Governors: Caring Governors, Courageously Challenging, Inspiring All

## Christ Church C of E VC Infant School

### Finance, Staffing & Premises Committee

Caring Governors, Courageously Challenging, Inspiring All

Minutes of the meeting (T2) on 18/11/2022 @ 9.05am in school

**Committee members:** Jacky Wood, John O’Driscoll, Anna Martin, Jenny Falco (Vice Chair), Chris Douglas (Chair), Reuben Holt

**School Business Manager:** Cath Evans

**Clerk:** Laura Jones

**Termly Value:** Compassion

#### 16/20. Welcome & Apologies:

Chair welcomed all to the meeting. Reflected on the value for the term of compassion and the differentials between compassion and empathy and discussed the story of the Good Samaritan.

#### 17/20. Declaration of Pecuniary and Business Interests

None declared.

#### 18/20. Approval of Minutes

Minutes were approved from the last meeting as a true reflection of the discussion.

#### 19/20. Late Items

No late items to discuss

#### 20/20. Governor Courses

JF booked onto a refresher course for SFVS and recommended to others. CD attending a safeguarding refresher course.

#### 21/20. Review Actions Log

Action log reviewed. Some actions still outstanding and one item closed.

#### 22/20. Head / SBM Report

Budget meeting discussed. Budget note circulated to Governors prior to the meeting. Pay rise for staff hadn’t been budgeted for (5% rather than the 3% expected) which had an impact but

Signed off Chair.....Date.....



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managed to claw back funds in other areas. SBM praised for balancing the budget so well. Pleased with the response with the recent pay rise from staff.

TA apprentices being kept on until the end of the academic year rather than February, which helps support the level of need in EYFS, some of which will go on to do teacher training. Governors discussed the benefits. Apprentice levy discussed and CPD benefits.

Lots has been spent on unexpected repairs such as the boiler which is a concern. LA contacted regarding this matter. Governors discussed best way forward regarding boiler repair/replacement.

**ACTION 18.11.22.01:** Governors to collectively write to the local MP to flag up rising salaries but no rising budgets and the impact that has in leading many schools into bad deficit budgets.

Reflected on how smart the school looks currently and the work which has gone into this.

Governor queried the status of the playground development. Head confirmed phase two is underway with a company writing a plan and quote. Children were asked what they would like from a new area, and they'd like somewhere to create and build things, and have loose items such as crates to enable free play. A builder may be used to quote for a shelter. Friends are hoping to raise the money for the next phase.

Discussed the level of need in EYFS and the funding which will be received.

IT systems discussed and the issues experienced by staff regarding remote working, and sound for instance being installed and disappearing the following day. Laptops have been a huge issue, but 6 new laptops have been bought.

Wellbeing survey printed off and shared with Governors. Head discussed the results and actions going forward off the back of this. Wellbeing half days discussed, and the content of the wellbeing meetings. Also noted question regarding Governors and what more we could do.

**23/20. Chairs Section:**

Chair noted what a great job the SBM has done with the budget.

Governors confirmed they are happy with the decisions made with the budget and to take it to FGB for approval.

**24/20. Policy**

CCI Pay Policy – Governors agreed to go with the LA recommendation.

Charging and Remissions Policy – Governors approved.

Appraisal and Capability Procedure – Governors Approved



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| <p>Asset Loan and Disposal Policy – Governors Approved.</p> <p><b>NB:</b> Use of images policy from T1 was updated and approved by Governors offline.</p>  |
| <p><b>25/20. Safeguarding / Online Safety Update</b></p> <p><b>ACTION 18.11.22.02:</b> Safeguarding Governor to agree a date with the Head to do a visit.</p>  |
| <p><b>26/20. Health and Safety Update</b></p> <p>Health and Safety Governor visited the school on Monday. Updates have been sent to SBM and Head. Main issue has been the toilets, but a plumber has since been in. Also, some of the picnic tables on the field require replacing.</p>  |
| <p><b>27/20. Wellbeing / Parental Engagement Update</b></p> <p>Update given from wellbeing Governor. Staff are aware of people’s financial situations this year, so a swap basket could be used for presents, and a board on the wall to put up pictures of free places to take children. Also doing a Christmas party at the school to save costs to enable this to be inclusive to all. Governors also want to contribute to show their appreciation to staff.</p> |
| <p><b>28/20. Forthcoming Events</b></p> <p>None</p>  |
| <p><b>29/20. AOB</b></p> <p>None</p>   |
| <p><b>30/20. Date of Next Meeting:</b></p> <p>20.01.23 @ 9:05am in school</p>  |
| <p><b>31/20. Meeting closed @ 10:10am</b></p>  |