



CCI Governors: Caring Governors, Courageously Challenging, Inspiring All

Christ Church C of E VC Infant School

Finance, Staffing & Premises Committee

Caring Governors, Courageously Challenging, Inspiring All

Minutes of the meeting (T3) on 20/01/2023 @ 9.05am in school

Committee members: Jacky Wood, John O’Driscoll, Anna Martin, Jenny Falco (Vice Chair), Chris Douglas (Chair), Reuben Holt

School Business Manager: Cath Evans

Clerk: Laura Jones

Termly Value: Courage

32/20. Welcome & Apologies:

Chair welcomed all Governors to T3 meeting of FS&P. Reflected on the value of the term which is courage, and particularly staff have been courageous due to the various different challenges they’ve faced already this term. Governors agreed it’s important for the staff to be supported by them.

Apologies received in advance of the meeting and accepted from Jacky W. Laura also unable to attend due to illness.

33/20. Declaration of Pecuniary and Business Interests

None declared.

34/20. Approval of Minutes

Minutes approved as a true reflection of the previous meeting.

35/20. Late Items

No late items to discuss.

36/20. Governor Courses

Governors discussed up and coming courses and the ones they have attended.

Head noted staff are about to attend a paediatric first aid course following a health and safety compliance check.



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37/20. Review Actions Log

Action log reviewed and discussed. Some actions closed which have been completed whilst some actions remain ongoing. To be reviewed again in the next subcommittee meeting.

38/20. Head / SBM Report

Budget. We are due to get a substantial extra amount in next years funding. Most is expected to go towards SEND funding which is being cut. Requested further information from the LA. The funding will cover our costs.

Funding of £14k is being made available for making the building more energy efficient, possibly being used for new doors, roofing, and insulation. Hoping to get funding from the LA for a new boiler. Governors discussed the different types of roofing which could be used. CO2 alarm also needs replacing.

A few spends which are mounting up, for example the cost of paper has doubled. Not concerned about the budget at this stage and have money in the school fund that can help towards the boiler cost. Put a bid into the council for money for the school playground, awaiting to hear the outcome.

Bought new laptops to enhance IT within the school and require a new iPad in reception. New smart board in Tiger class.

Biggest challenge at the moment is the catering and cleaning contracts. Also, a new phone contract needed and legionnaires water testing.

ACTION 20.01.23.01: SBM to amend budget report to show the last year's budget rolled over for the full year.

Head discussed the teacher strikes with Governors and noted CCI and CCJ are in different places regarding this. Head fully supported teachers no matter what their decision would be.

Two confidential items discussed. Separate confidential minutes have been drafted.

The health and safety audit from the compliance inspection. Outcome was 89% which is good, a few action points all of which are manageable. Important to update files in the office.

Staff Wellbeing seems good, and with the strikes everyone seems to be pulling together. Chair asked how the Head's wellbeing is. Head noted it's been a tough term, but everything is manageable.

Governors discussed the level of sickness regarding children and the general time of year this brings. A sickness bug has been doing the rounds and a few cases of Strep A but nothing to be concerned about.

Governors discussed the Head Teacher survey and the interesting results this brought.



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39/20. Chairs Section:

Nothing to discuss which hasn't already been mentioned in the Head/SBM section.

40/20. Policy

Church Use of Building Agreement – **Governors approved.**

Finance Policy and Purchasing – **Governors approved.**

Infection Control Policy – **Governors approved.**

Lone Working (Model Policy) – **Governors approved.**

Managing Allegations – **Governors approved.**

Wellbeing Policy – **Governors approved.**

41/20. Safeguarding / Online Safety Update

Governor came into school last term. Questions were asked to the Head, and Governor is currently writing up the response in terms of how we do things. Pupil conferencing was also undertaken which was very positive as rather than when asked who talks about online safety and the response was the computing lead, it was now every adult in the school which was much more rounded.

No major actions have come out of this in terms of school and policies. Internet safety day is about to happen whereby Governor and two colleagues are coming into the school to run an offline coding day and brief talk about internet safety. There will be a parent session following this.

Checked the single central record and no actions came out of this. It had been updated prior to Ofsted.

Another visit will be undertaken in T4.

42/20. Health and Safety Update

Governor came into school last term. Main actions were issues with the taps and the picnic benches on the field which had splintered. New actions have been done just some of the older ones need to be addressed still.

43/20. Wellbeing / Parental Engagement Update

Parental engagement is excellent, however parental engagement from lower income families and BAME families is poor, although better than some other schools. Our facebook page does help



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with this which is the purpose of it, and the office team in terms of their communication with these families is brilliant. Teachers will be talking to parents and drop off and pick up times to help with EAL families. It's an ongoing issue we haven't yet got the solution to. Planning to meet with BAME and EAL families to ask how we can make their experience better.

44/20. Forthcoming Events

SFVS – March 31st 2023

45/20. AOB

None

46/20. Date of Next Meeting:

17.03.23 @ 9:05am in school

47/20. Meeting closed @ 10:15am