



**Christ Church C of E Infant School
Minutes of Full Governing Board 21st September 2022 @ 6pm**

Governors: Amelia Gould, Anna Martin, Chris Douglas, Robin Butcher, Jacky Wood, Julie Wilkins (Chair), Gareth Jones, Jenny Falco, Amanda Bowden, John O’Driscoll, Jenny Sheppard, Reuben Holt, Alicia Ancel-Browne, LA Vacancy,

Absent: None

Clerk: Laura Jones

T1 Friendship

<p>1/20 Opening Prayer</p> <p>Value for the term is friendship. JO reflected on our caring community and our aim for children and staff to respect, trust and be kind to one another.</p> <p>Reflected on the bible story of Zacchaeus. JO led the Governors in prayer.</p>	<p>Led by John</p>
<p>2/20 Welcome</p> <p>Chair welcomed all to the meeting including two newly appointed Governors AA-B and RH.</p> <p>Governors introduced themselves regarding their roles within the Governing Body and their day jobs.</p>	<p>Chair</p>
<p>3/20 Apologies</p> <p>No apologies – all Governors are present.</p>	<p>Please ensure apologies are sent to the Clerk and Chair to be accepted.</p>
<p>4/20 Late Items</p> <p>No late items.</p>	<p>Chair / Clerk</p>

Approved by FGB/Signed off by
Chair.....
Date.....

<p>5/20 Declaration of Pecuniary Interests</p> <p>Governors filled out declaration of pecuniary interest forms for the new academic year. Clerk to fill out the statutory pecuniary interest register and arrange to upload to the school website.</p>	<p>Chair</p>
<p>6/20 Approval of the minutes</p> <p>Amendment as per Julie’s request (positive impact). Otherwise approved as a true reflection of the previous meeting.</p>	<p>Chair</p>
<p>7/20 Code of Conduct</p> <p>Governors all agreed to abide by the code of conduct which is set at the beginning of each academic year.</p>	<p>Chair</p>
<p>8/20 Schedule 4</p> <p>All Governors confirmed they had read Schedule 4 and agreed to it.</p>	<p>Chair</p>
<p>9/20 Public / Private (Agree public admittance to meetings)</p> <p>Governors agreed to carry on with private meetings due to the confidential content discussed.</p>	<p>Chair</p>
<p>10/20 Delegation Matrix</p> <p>Slight amendment made to item 46 regarding appeals, where this should be done through the whole Governing Body, rather than a subcommittee. No other changes.</p>	<p>Chair</p>
<p>11/20 Governor Membership</p> <p>Introduction to new Governors. LA vacancy still outstanding. Speaking to person of interest who may become LA Governor.</p> <p>ACTION 21.09.22.01: JW to update Governors in the next FGB meeting regarding recruitment of LA Governor.</p>	<p>Chair</p>
<p>12/20 Sub Committee Memberships</p> <p>S&C Committee – RB Chair, JS Vice Chair</p> <p>FS&P – CD Chair, JF Vice Chair</p> <p>AA-B to join S&C committee</p>	<p>Chair</p>

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RH to join FS&P committee

Pay and performance committee to continue as last year.

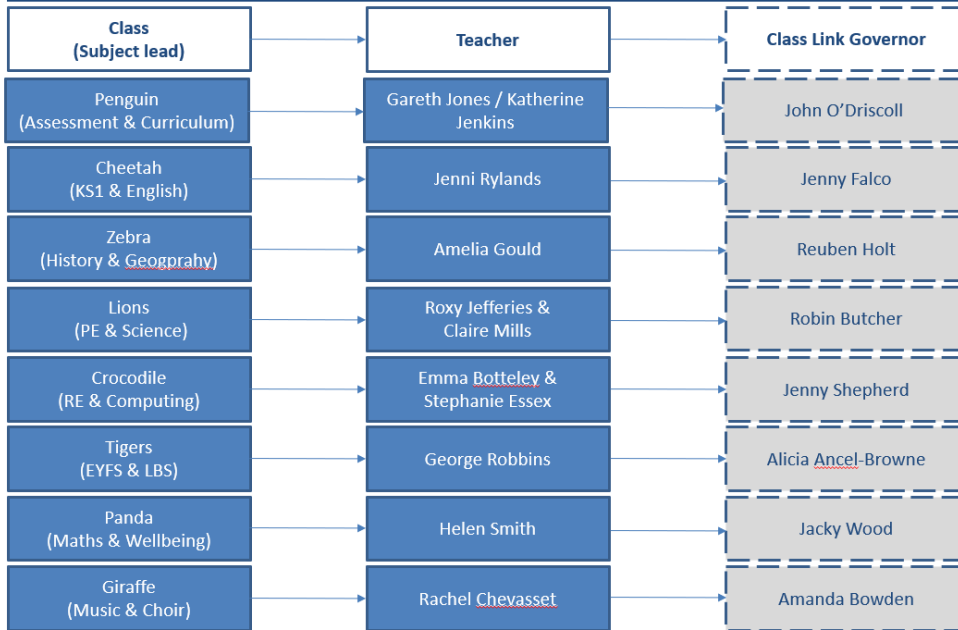
Governors also discussed being able to shadow sub committees if they wish.

13/20 Link Governor Roles

Classification: Public



CLASS LINK GOVERNORS



Chair

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<p>2022-23 Structure</p> <p>PP & SEN (S&C) (Amelia Gould)</p> <p>PP Attainment (S&C) (Jenny Sheppard)</p> <p>Safeguarding (FS&P) (Chris Douglas)</p> <p>Parental Engagement (incl. D&I) (Ethos) (John O'Driscoll)</p> <p>Health & Safety (FS&P) (Jenny Falco)</p> <p>Training & Development (Strategic) (Chris Douglas)</p> <p>Staff Wellbeing (FS&P) (Jacky Wood)</p> <p>EYFS (S&C) (Robin Butcher)</p>	<h2 style="text-align: center;">Subject link Gov</h2> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #4F81BD; color: white;">Class</th> <th style="background-color: #4F81BD; color: white;">Teachers</th> <th style="background-color: #4F81BD; color: white;">Subject</th> <th style="background-color: #4F81BD; color: white;">Class Link Governor</th> <th style="background-color: #4F81BD; color: white;">Subject Monitoring Governor</th> </tr> </thead> <tbody> <tr> <td>Panda EYFS</td> <td>Helen Smith</td> <td>Maths and wellbeing</td> <td>Jacky Wood</td> <td>Maths -</td> </tr> <tr> <td>Lion EYFS</td> <td>Claire Mills and Roxy Jefferies</td> <td>Writing/Spelling and Science</td> <td>Robin Butcher</td> <td>Writing / spelling - Science -</td> </tr> <tr> <td>Tiger EYFS</td> <td>Georgia Robbins</td> <td>EYFS</td> <td>Alicia</td> <td>EYFS -</td> </tr> <tr> <td>Crocodile Y1</td> <td>Steph Essex and Emma Botteley</td> <td>Computing (including Online Safety) and PE (including Sport Premium Funding)</td> <td>Jenny S</td> <td>Computing PE</td> </tr> <tr> <td>Giraffe Y1</td> <td>Rachel Chevassut</td> <td>History and Geography</td> <td>Amanda Bowden</td> <td>History & Geography</td> </tr> <tr> <td>Cheetah Y1/2</td> <td>Jenni Rylands</td> <td>KS1 and Reading & Phonics</td> <td>Jenny F</td> <td>KS1 / reading & Phonics</td> </tr> <tr> <td>Penguin Y2</td> <td>Gareth Jones and Katherine Jenkins</td> <td>Curriculum/Art/DT and RE/PSHE</td> <td>John O'Driscoll</td> <td>Curriculum / Art / DT RE / PSHE</td> </tr> <tr> <td>Zebra Y2</td> <td>Amelia Gould</td> <td>Music and Outdoor learning Also whole school approach to good food</td> <td>Reuben Holt</td> <td>Music and outdoor learning</td> </tr> <tr> <td>-</td> <td>Anna Martin</td> <td>Safeguarding</td> <td></td> <td>Chris Douglas</td> </tr> <tr> <td>-</td> <td>Sooz Dickinson</td> <td>PP SEN</td> <td></td> <td>Amelia Gould</td> </tr> </tbody> </table>	Class	Teachers	Subject	Class Link Governor	Subject Monitoring Governor	Panda EYFS	Helen Smith	Maths and wellbeing	Jacky Wood	Maths -	Lion EYFS	Claire Mills and Roxy Jefferies	Writing/Spelling and Science	Robin Butcher	Writing / spelling - Science -	Tiger EYFS	Georgia Robbins	EYFS	Alicia	EYFS -	Crocodile Y1	Steph Essex and Emma Botteley	Computing (including Online Safety) and PE (including Sport Premium Funding)	Jenny S	Computing PE	Giraffe Y1	Rachel Chevassut	History and Geography	Amanda Bowden	History & Geography	Cheetah Y1/2	Jenni Rylands	KS1 and Reading & Phonics	Jenny F	KS1 / reading & Phonics	Penguin Y2	Gareth Jones and Katherine Jenkins	Curriculum/Art/DT and RE/PSHE	John O'Driscoll	Curriculum / Art / DT RE / PSHE	Zebra Y2	Amelia Gould	Music and Outdoor learning Also whole school approach to good food	Reuben Holt	Music and outdoor learning	-	Anna Martin	Safeguarding		Chris Douglas	-	Sooz Dickinson	PP SEN		Amelia Gould	
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<p>14/20 Chairs Report</p> <p>Governor Development Day discussed:</p> <p>MATs discussed amongst Governors and the plan going forward. Chair and Headteacher's briefings will be fed back.</p>		<p>Chair</p>																																																							

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<p>Plan discussed to share information between committees in a more structured way, and optional to shadow other committees and read reports, and look at key points throughout the year.</p> <p>Strategy regarding vision and values of the school will be talked about during the Gov Dev Day and how we can measure the school's performance.</p> <p>Monitoring will be discussed and has been added into the school improvement plan.</p>	
<p>15/20 Heads Report (verbal update)</p> <p>End of year data, compared with national and LA data, shared with Governors and discussed. Below average in EYFS with PP, SEN and EAL children. Attendance has been an issue. Figures are also low in general due to Covid and children not attending nursery before school. Overall, it's a good picture.</p> <p>Writing was an issue for KS1 but has now come in line with reading and maths hasn't dropped. Very pleased with the data.</p> <p>Priorities shared within the SIP. Subject leads are given time out of class to focus. Parental engagement although good, could be even better. Learning experiences such as enrichment days to be given to vulnerable children, ensuring this is started in EYFS. Focus also on learning loops, helping children draw on previous learning. Summary page discussed and key actions from Ofsted report.</p> <p>Behaviour, attendance, and exclusion have been covered in the SEF.</p> <p>ACTION 21.09.22.02: Check in regarding actions on the SIP in future FGB meetings.</p> <p>Headteacher thanked Governors and Staff for all their hard work for the preparation and during the Ofsted inspection. Full report is due imminently. Head shared with Governors the main headlines from the report.</p>	<p>Head</p>
<p>16/20 Policy Review</p> <p>Safeguarding Policy – Approved by Governors</p> <p>Behaviour Policy - Approved by Governors</p> <p>Zero Tolerance Policy - Approved by Governors</p>	<p>Chair</p>
<p>17/20 AOB</p> <p>No AOB to discuss.</p>	<p>Chair / Clerk</p>

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18/20 Date of next meeting	Chair
23.11.22 @ 6pm in school	
19/20 Total Time: Meeting Closed: 8pm	

List of abbreviations used in Governors Minutes

- ARE**- Age Related Expectation
- BME** – Black Minority Ethnic
- CPD** – Continual Professional Development
- DHT** – Deputy Head Teacher
- EYFS**- Early Years Foundation Stage
- EWO** – Education Welfare Officer
- FGB** – Full Governing Body
- FSM** – Free School Meals
- GD**- Greater Depth
- GLD** – Good Level of Development
- HLTA** – Higher Level Teaching Assistants
- HT** – Head Teacher
- LAC** – Looked after children
- KS1** – Key Stage 1
- PP**- Pupil Premium
- PSHM**- replacing SEAL
- PPA** – Planning, Preparation and Assessment
- RACI**- Responsible Accountable Consulted Informed
- SIA** – School Improvement Advisor
- SIP** – School Improvement Plan
- SEF** – Self Evaluation Form
- SEN** – Special Educational Needs
- SENCO** – Special Educational Needs Coordinator
- SFVS**- Schools Financial Value Standard
- SIA** – School Improvement Adviser (used to be SIP)
- SIP**- School Improvement Plan
- SIAMS** – Statutory Inspection of Anglican and Methodist Schools
- SBM**- School Business Manager
- SGC** – South Gloucestershire Council
- SLT** – Senior Leadership Team
- SMSC** – Spiritual, Moral, Social & Cultural
- T** followed by a number – Term 1/2/3/4/5 or 6
- TA** – Teaching Assistant
- Y** – Year followed by R (Reception) 1 or 2

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