



Christ Church C of E Infant School
Minutes of Full Governing Board 29th March 2023 @ 6:00pm

Governors: Amelia Gould, Anna Martin, Chris Douglas (Chair), Robin Butcher, Jacky Wood, Julie Wilkins Gareth Jones, Jenny Falco, Amanda Bowden, John O’Driscoll, Jenny Sheppard, Reuben Holt, Alicia Ancel-Browne, LA Vacancy

Absent:

Clerk: Laura Jones

T4 Perseverance

<p>59/20 Opening Prayer</p> <p>Amanda reflected on the value of the term, which is perseverance and how the children are taught never to give up. Reflected on the bible story of Noah’s Ark and read Psalm 23, The Lord is my Shepherd. Amanda led the Governors in prayer.</p>	<p>Led by Chair of Ethos</p>
<p>60/20 Welcome and Introductions</p> <p>Chair welcomed all to the meeting and gave a brief outline of how the meeting will run. Order of the meeting moved around slightly due to latecomers.</p>	<p>Chair</p>
<p>61/20 Apologies</p> <p>Julie sent apologies in advance of the meeting and were accepted. Jenny and Robin were 20 minutes late to the meeting and gave apologies in advance.</p>	<p>Please ensure apologies are sent to the Clerk and Chair to be accepted.</p>
<p>62/20 Declaration of Pecuniary Interests</p> <p>None declared.</p>	<p>Chair / Clerk</p>
<p>63/20 Late Items</p> <p>Election of Vice Chair. Clerk collected nominations prior to the meeting. Four Governors were nominated and two chose to stand. After a lengthy discussion the board elected Reuben Holt to be the new Vice Chair until the end of the academic year.</p> <p>Zero tolerance policy needs to be updated around the school to the newest approved version.</p>	<p>Chair/Clerk</p>

Approved by FGB/Signed off by

Chair.....

Date.....

<p>64/20 Approval of minutes</p> <p>Minutes of the last meeting have been approved by Governors as a true reflection of the meeting.</p>	<p>Chair</p>
<p>65/20 Review Action Log</p> <p>Action Log reviewed by Governors.</p>	<p>Chair</p>
<p>66/20 Governor Membership</p> <p>Chair discussed at length with Governors the structure of the Governing Body and what it could look like going forward ensuring this adheres to the statutory guidance Proposal of dropping FS&P and S&C committee meetings with longer FGB meetings, keeping strategic and Ethos meetings as they are. Lots of experienced Governors are leaving due to terms of office ending.</p> <p>Discussed with the Head what is the best model for Governors.</p> <p>Governors broke out into their sub committees to discuss core functions of their committees and what could be brought to FGB meetings. Each sub committee then fed their findings back to the group.</p> <p>Governors would go in as and when needed to discuss items like Budget with the SBM and SFVS.</p> <p>To be discussed again in more detail at the next FGB.</p>	<p>Chair</p>
<p>67/20 Chairs Report</p> <p>SFVS – Document completed by FS&P committee and attached and reviewed by all Governors prior to the meeting.</p> <p>Governor – Queried section 7 around integration with the ICFP best practices as it says in part rather than yes. Chair confirmed ICFP training has not yet become available to staff and as a small school cannot totally agree they follow all ICFP best practices.</p> <p>SFVS approved by Governors. Clerk to submit SFVS to auditing.</p> <p>MATS – Had several linked meetings with CCJ. Went through all the updates regarding the MATs and will circulate to Governors after the meeting. Number of sessions for Heads and Chairs of Governors which have been attended and updated the working group. Had a list of Trusts which were being explored. From the initial list was the Bridge Trust, very small and like the Leaf Trust. Strong recommendation to Governors that the Bridge Trust is no longer a viable option.</p>	<p>Chair</p>

Approved by FGB/Signed off by
 Chair.....
 Date.....

<p>Feedback from the diocese is that CSET isn't a viable option as it doesn't have the right level of representation from the Church within its Board of Trustees, so as a Church of England School we are unable to consider it as an option unless it changes.</p> <p>Leaf Trust, Mosaic Trust, DBA or not pursuing a Trust and remaining with the Alliance model are the options left to the school.</p> <p>Chair asked Governors if they agreed and were happy to drop the Bridge Trust and CSET from the list of potential MATs. Governors agreed.</p> <p>Biggest updates have come from DBAT and Mosaic Trust. Two sessions with Mosaic, first with just the Heads, and second was a full morning with Chair and Heads. Looked at the terms of reference delegation model they are proposing and enlisting feedback regarding Governor structure that they are recommending and if the breakdown of responsibility was right. Further session planned for 9th May.</p> <p>Governor - queried which schools are currently in conversation with the MATs. Head confirmed all which are in the current hub and various others.</p> <p>DBAT was also discussed at length. Mainly documents received from them in terms of schemes of reference and how they work. These can be shared with Governors. Head taken an action to organise a session with DBAT in May. DBAT is an established MAT and will talk to their Governing Bodies.</p> <p>Also still monitoring the Alliance model and that could still be a viable option. Noted they will not be rushed into deciding.</p>	
<p>68/20 Heads Report</p> <p>Updated the SEF since the last Ofsted and captured the actions, including any exclusions and children referred to ART.</p> <p>Circulated the most up to date school improvement plan and identified things which are already being worked on and is a positive picture.</p> <p>Spoke with new CSP, deep dive in art to be done in T5 and maths in T6. Quality of teaching framework will need to be met in the new Ofsted inspection. Making sure all documents are updated and relevant. Discussed Ofsted inspection at another school with Governors.</p> <p>Governor – noted preparing evidence for various question and documents need to be reviewed and kept up to date.</p>	<p>Chair</p>

Approved by FGB/Signed off by
 Chair.....
 Date.....

<p>T5 at FGB to go through Governor questions. Requested for CSP to do session for Governors.</p> <p>Governor – noted they discussed Ofsted findings re maths at S&C. Ensuring the practice gets embedded. Positive response from the school.</p> <p>CSP could provide a training session with Governors.</p>	
<p>69/20 Deputy Heads Report</p> <p>Update regarding enrichment days ensuring they are drawing on diversity and inclusion. Learning loops being undertaken. Using one of the artists previously used for the learning loops.</p> <p>Quizzes are working well in terms of knowing what went well and not so well. Constantly adjusting to ensure they are getting it right. Some enquiries are easier than others. NO significant changes just tweaking and refining.</p>	<p>Chair</p>
<p>70/20 Policy Review</p> <p>Attendance Policy – Reviewed and approved by Governors.</p> <p>Following areas of the website reviewed by Governors and no amendments to be made: https://www.christchurchinfants.co.uk/topic/key-information https://www.christchurchinfants.co.uk/pupil-premium/</p>	<p>Chair</p>
<p>71/20 Chair of FS&P</p> <p>FS&P moved to the 31.03.23 due to a mosaic workshop. Main item is SFVS which has been approved at this FGB.</p>	<p>Committee Chair</p>
<p>72/20 Chair of Ethos</p> <p>No committee meeting since the last FGB. Collective worship monitoring will be done next term.</p>	<p>Committee Chair</p>
<p>73/20 Chair of S&C</p> <p>Deep dive in Maths with Helen Smith. Very valuable session regarding the focus on improvements and the journey this has taken over the last couple of years.</p> <p>Monitoring of children’s resilience and the evidence presented regarding how head teachers awards are given, specifically focussing on those children showing determination and resilience in their efforts at school.</p>	<p>Committee Chair</p>

Approved by FGB/Signed off by
 Chair.....
 Date.....

74/20 Governor Courses attended/Commitment/Class Governors	Chair
N/A	
75/20 AOB	Chair
No AOB	
76/20 Date of Next meeting: 17.05.23 @ 6pm.	

List of abbreviations used in Governors Minutes

ARE- Age Related Expectation

BME – Black Minority Ethnic

CPD – Continual Professional Development

DHT – Deputy Head Teacher

EYFS- Early Years Foundation Stage

EWO – Education Welfare Officer

FGB – Full Governing Body

FSM – Free School Meals

GD- Greater Depth

GLD – Good Level of Development

HLTA – Higher Level Teaching Assistants

HT – Head Teacher

LAC – Looked after children

KS1 – Key Stage 1

PP- Pupil Premium

PSHM- replacing SEAL

PPA – Planning, Preparation and Assessment

RACI- Responsible Accountable Consulted Informed

SIA – School Improvement Advisor

SIP – School Improvement Plan

SEF – Self Evaluation Form

SEN – Special Educational Needs

SENCO – Special Educational Needs Coordinator

SFVS- Schools Financial Value Standard

SIA – School Improvement Adviser (used to be SIP)

SIP- School Improvement Plan

SIAMS – Statutory Inspection of Anglican and Methodist Schools

SBM- School Business Manager

SGC – South Gloucestershire Council

Approved by FGB/Signed off by

Chair.....

Date.....

SLT – Senior Leadership Team

SMSC – Spiritual, Moral, Social & Cultural

T followed by a number – Term 1/2/3/4/5 or 6

TA – Teaching Assistant

Y – Year followed by R (Reception) 1 or 2

Approved by FGB/Signed off by
Chair.....
Date.....